



Job Description – Base Camp Manager

Overview

The Base Camp Manager has responsibilities for many of the logistical aspects of the expedition, including equipment and food as well as managing environmental impact at base camp. It is a flexible role and you will need to be ready to turn your hand to a range of tasks, acting as the 'fixer' for the expedition and supporting the Chief Leader with all aspects of expedition life.

Profile

Necessary Skills

- A 'Can Do' attitude & a sense of humour
- Good organisational skills & initiative
- Personal expedition experience outside the UK
- An enthusiasm for expeditioning and the ability to convey this to our Young Explorers
- Adventure First Aid Qualification (weekend training course provided free of charge by BSES)

Responsibilities

Pre Expedition

- Attend training weekends (2 to 4 weekends in the 6 months prior to the expedition)
- Contribute to planning, Risk Assessments, expedition-specific guidelines and similar as appropriate and directed by Chief Leader, particularly in your area of expertise
- Assist the Chief Leader with equipment and rations plans and attend the packing day for expedition equipment
- Familiarise yourself with the BSES equipment and how to fix it

On Expedition

- Establish an organise base camp and systems for keeping track of equipment and issueing rations
- Minimise the expeditions environmental impact on the base camp area
- Support the Chief Leader
- All leaders, must regard it as a priority to ensure the safety of each and every member of the expedition at all times
- Pastoral care of any Young Explorers spending time in Base Camp
- Keep a record of any equipment lost/damaged

Post Expedition

- Assist with the unpacking of the expedition back in the UK and report back to the Office Staff on any equipment issues including losses and damages
- Contribute to the Expedition Report, Annual Gathering presentation and expedition feedback as appropriate and directed by Chief Leader